

IDAHO DISTRICT EMPLOYEES ASSOCIATION

Professional Growth Scholarships

The Idaho District Employees Association (IDEA) offers Professional Growth Scholarships. In keeping with IDEA's mission to enhance communications, promote professional development and increase the effectiveness of the District Employee within their District. This scholarship is to be used to enhance employee development. Scholarships are available per calendar year dependent upon the approved annual budget. IDEA Directors will review the applications to ensure they meet the qualifications and then approve the application based on merit and funding availability. Each scholarship will be for up to, but not to exceed, \$200.00 based on actual expenses.

SCHOLARSHIP REQUIREMENTS:

- 1. To be considered for this scholarship, applicants must be a member of IDEA, in good standing.**
- 2. The class or workshop must be directly related to the professional development of the district employee and exceed \$200.00 in total value.**
- 3. Recipients must use the scholarship within one year of the acceptance date and provide actual receipts for reimbursement.**
- 4. Application must include the Conservation District Board Chairman's, or Vice-Chairman's (in the event the Chairman is unavailable), signature of approval on the application to be considered.**
- 5. Scholarships can be used to defray cost of registration, travel, materials related to the workshop/class, or overnight lodging. The cost of the training must be equal to or exceed the amount of the professional growth scholarship. Reimbursements will be paid to the district.**
- 6. Applicants who receive scholarships are not eligible to apply again for the Professional Growth Scholarship for two years following the approval date. If an employee is employed by more than one District, and the additional District is in good standing, they may apply for a scholarship within the two-year period if they are applying under an additional District they are employed by.**

To apply for the scholarship District employees must submit a copy of a scholarship application to their Conservation District Board for approval and the Chairman's signature and then to the IDEA Board of Directors. Applications may be sent to the IDEA President or the applicants Division IDEA Director. The application can be submitted prior to or after attending the workshop or class.

Payment for the workshop or class will not be reimbursed to the district until the workshop or class has been attended and receipts are submitted to IDEA. Attach a copy of the agenda or list of objectives/areas the course addressed in the training.